



BRISBANE CITY COUNCIL

DRAFT

ACTION MINUTES

THURSDAY, JUNE 16, 2016

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

7:30 P.M. CALL TO ORDER – FLAG SALUTE

Mayor Lentz called the meeting to order at 7:30 p.m. and led the flag salute.

ROLL CALL

Councilmembers present: Conway, Davis, Liu, O’Connell, and Mayor Lentz
Councilmembers absent: None
Staff present: City Manager Holstine, Deputy City Manager Schillinger, City Clerk Spediacci, Community Development Director Swiecki, Fire Chief Myers, Recreation Manager Leek, Principal Analyst Saguisag-Sid, Financial Manager Yuen

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM Conway made a motion, seconded by CM O’Connell, to adopt the agenda as proposed. The motion carried unanimously by all present.

Mayor Lentz asked that a moment of silence be observed in memory of Gabriel Maldonado.

ORAL COMMUNICATIONS 1

Michele Salmon advocated for being fiscally conservative in the upcoming Council Budget Hearings and expressed her distress about the high school bus service cancellation. She advocated for working with the high school district to resolve the situation. She also spoke about enforcing the helmet rules at the skate park.

Councilmembers discussed the high school bus situation and the signage and rules at the new skate park.

CONSENT CALENDAR

- A. Sierra Point Lighting and Landscaping District Actions**
- 1. Resolution No. 2016-19, “Appointing Attorney for the Sierra Point Landscaping and Lighting District for the Fiscal Year 2016-2017.”**
 - 2. Resolution No. 2016-20, “Appointing Engineer for the Sierra Point Landscaping and Lighting District for the Fiscal Year 2016-2017.”**
 - 3. Resolution No. 2016-21, “A Resolution of Preliminary Approval of Engineer's Report - Fiscal Year 2016-2017 - Sierra Point Landscaping and Lighting District”**
 - 4. Resolution No. 2016-22, “A Resolution of Intention to order the levy and collection of assessments pursuant to the Landscaping and Lighting Act of 1972 - Fiscal Year 2016-2017 - Sierra Point Landscaping and Lighting District”**
- B. Adopt Resolution No. 2016-18 approving the comprehensive agreement between the Peninsula Corridor Joint Powers Board and the City of Brisbane relating to the Peninsula Corridor Electrification Project**

CM O’Connell made a motion, seconded by CM Conway, to approve Consent Calendar Items A & B as proposed. The motion carried unanimously by all present.

PUBLIC HEARING

- A. Open Public Hearing and hear any objections by the noticed property owners of properties on which a nuisance has been declared to exist within the Brisbane Weed Abatement Program, Close the Public Hearing and sustain or overrule any objections which have been raised, and give direction to the enforcement officer to clear the properties that have not complied with the notice**

Deputy Chief Johnson said that this public hearing was an annually occurring process whereby property owners who had received notification from the City to clear weeds deemed to be a fire danger could come and state why they should not be a part of the weed abatement process.

Mayor Lentz opened the public hearing. There being no members of the public wishing to speak, CM Conway made a motion, seconded by CM O’Connell, to close the public hearing.

Mayor Lentz thanked Deputy Chief Johnson for his presentation.

BUDGET WORKSHOP

A. Department Presentations

1. Public Works Department

-Marina

-Open Space

-Mountain Watch Presentation

2. Police Department

3. City Attorney

Each department presented their budget, outlining each of the proposed changes to their budgets from last year, and answering questions from Councilmembers.

As part of the Public Works Department budget presentation Mark Slichter from Callander Associates Landscape Architecture gave a presentation on the proposed Brisbane Turf Replacement Project and Ariel Cherbowsky Corkidi, San Bruno Mountain Watch Stewardship Coordinator gave a presentation on Reconnecting and Revitalizing Guadalupe Valley and the Guadalupe Valley Trail Initiative. Councilmembers asked questions and gave input to both presenters and to staff.

Councilmembers asked that a budget page be included in the City Attorney's section that breaks down the City's overall legal budget and that City Attorney Roush provide a breakdown of categories of legal fees at his upcoming evaluation.

City Manager Holstine talked about the next steps in the budget process and said that at the next budget hearing on June 30th he would bring back a list of the new items included in the proposed budget as well as a list of items that were not included but that came from the various commissions or non-profit groups. He said that Council would be able to then discuss which items to fund or not as well as which items could be considered as part of the Capital Improvement Program the following year.

STAFF REPORTS

A. City Manager's Report on upcoming activities

City Manager Holstine said he had nothing to report.

MAYOR/COUNCIL MATTERS

A. Countywide Assignments/Subcommittee Reports

Councilmembers reported on the various meetings that they had attended including the Fiscal and Administrative Procedures Subcommittee, the Peninsula Clean Energy Board Meeting, the Library JPA Board Meeting, the Economic Development Subcommittee Meeting, the Commute.org Meeting, and the Airport Roundtable Meetings.

B. Written Communications

There were no written communications reported.

ORAL COMMUNICATIONS 2

There were no members of the public wishing to speak.

ADJOURNMENT

The meeting was adjourned at 10:56 p.m.

Sheri Marie Spediacci, City Clerk